



MARICOPA WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Thursday, September 03, 2015 at 2:00 P.M.
Maricopa County Human Services Security Building
234 N. Central Avenue 3rd Floor, Arizona Room
Phoenix, Arizona 85004

To attend via Conference call:
Please dial: 1.877.820.7831
Access Code: 204107

Members Present: Belinda Hanson, Bonnie Thoi, Chevera Trillo, Donna Pettigrew, Kelsie McClendon, Marie Sullivan, Robin Schaefer, Shawn Hutchinson, Shellie Frey, Steve Troxel, Tony Maldonado, Frank Armendariz, Brianna Bendotti, Patricia Wallace,

Members Absent: April Addison, Blair Liddicoat, Che Collins, Jim Godfrey, Kayong Holston, Paul Magallanez, Vanessa Andersen, Rodney Pack, Christoph Hilscher, Kim Hall, James Marshall, Melissa Rafalski, Rick McCartney, Tim Stump

Staff Present: Nancy Avina, Tina Luke, Nina Lindsay, Nubia Castillo, Jacqueline Edwards

Guests Present: None

I. Call to Order

- a. Steve Troxel, Chair called the meeting to order at 2:05 p.m.

II. Roll Call

- a. Nancy Avina, Board Liaison took Roll call. WBD had quorum 11/19.

III. Discussion, Review, and Possible Action

- a. Approval of Minutes – *June 17, 2015 meeting*
 - Steve Troxel made a motion to approve August 19, 2015 meeting minutes. **Chevera Trillo made a motion to approve meeting minutes. Tony Maldonado seconded motion. Ayes 11. Opposed 0. Abstained 0. Motion Carried.**
- b. Bylaws/Workforce Development Board (WDB)
 - Steve Troxel made a motion to approve Bylaws as written. **Robin Schaeffer made motion to approve Bylaws as written. Kelsie McClendon seconded motion. Ayes 11. Opposed 0. Abstained 0. Motion Carried.**
 - Patricia Wallace, WDD Director requested technical motion, and informed all board members will be renewed, members pending official appointments will be pushed forward to Board of Supervisors (BOS) on September agenda. New Oath will need to be submitted. Terms extended for one year to June, 2016, lot draw for length of terms. Meet open meeting law. Discussion held. Steve Troxel made motion on vote of understanding of extension of tenure on Workforce Development Board (WDB). **Tony Maldonado made motion to approve understanding of extension of tenure of WDB. Marie Sullivan seconded motion. Ayes 11. Opposed 0. Motion Carried.**

IV. Maricopa Workforce Connections Report

- a. Business Services
 - a. Patricia Wallace deferred to Tina Luke, Regional Manager. Tina Luke presented information on upcoming employment and community events.

- i. Business services participating in Healthcare Fair September 16, at Gilbert Career Center, 21 employers confirmed to attend, 10 am to 1 pm.
- ii. West Valley Healthcare Fair September 30, 10 am to 1 pm, 18 employers confirmed.
- iii. September 29 Buckeye Career Fair, partnership with Buckeye Chamber of Commerce, held Buckeye Chamber 10 am to 2 pm, 15 employers. Career workshops day before 10 am to 2 pm.
- iv. Queen Creek job fair, partnership with University, Maricopa County, and Library District, Wednesday October 14, 2 pm – 5 pm. Career workshops day before (Tuesday) at Library.
- v. West Valley Career Center fair to be held in November exact date to be determined, 15 max employers
- vi. Rapid Response - Acuity Healthcare and Hagen food and pharmacy
- vii. Don Motz, Business Account Coordinator participating in Phoenix Healthcare Sector Partnership
- viii. Diana Diaz and Stacey Faulkner meeting of the minds conference
- ix. Email board members listing of companies laid off and report out from meeting of the minds

b. Dash Board

- a. Nina Lindsey, QA supervisor provided hard copy and electronic handout on list of data points currently tracking. Dash Board review. Feedback and extensive discussion held.

V. Other Matters

VI. Call to the Public/Public Comments

- a. Marie Sullivan expressed appreciation on work done on bylaws.

VII. Adjourn

- a. Steve Troxel adjourned meeting at 2:40 p.m.